

FORTHCOMING DECISIONS

**FOR CONSIDERATION BY THE CABINET BETWEEN
1 JANUARY AND 31 March 2021**

This notice was published on Monday, 7 December 2020, 28 days prior to the Cabinet meeting scheduled for 20 January 2021

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.folkestone-hythe.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Officer, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

Cabinet Member	Cabinet Members Portfolios
Councillor David Monk	Leader of the Council
Councillor Mrs Jenny Hollingsbee	Deputy Leader of the Council and Cabinet Member for Communities
Councillor John Collier	Cabinet Member for Property Management and Grounds Maintenance
Councillor David Godfrey	Cabinet Member for Housing, Transport and Special Projects
Councillor Stuart Peall	Cabinet Member for Enforcement, Regulatory Services, Waste & Building Control
Councillor David Wimble	Cabinet Member for the District Economy
Councillor Tim Prater	Cabinet Member for Revenues & Benefits, Anti-Fraud and Corruption
Councillor Lesley Whybrow	Cabinet Member for the Environment
Councillor Ray Field	Cabinet Member for Digital Transformation

CORPORATE LEADERSHIP TEAM

Name	Job Title
Dr Susan Priest	Chief Executive
Charlotte Spendley	S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Place

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
January				
Civic Offices Relocation	Considering high level proposal to further develop options for the relocation of the council's offices.	Open	Tim Madden, Director of Transformation and Transition tim.madden@folkestone-hythe.gov.uk	Leader of the Council
Quarter 3 HRA Revenue & Capital Budget Monitoring	This monitoring report provides a projection of the end of year financial position of the HRA Revenue & Capital Programme profiled for 2020/21, based on expenditure to 30 November 2020.	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Quarter 3 General Fund Revenue Budget Monitoring	This monitoring report provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 30 November 2020.	Open	Leigh Hall, Case Management Lead (Support Services) leigh.hall@folkestone-hythe.gov.uk	Leader of the Council
Draft General Fund budget 21/22	This report sets out the Council's Draft detailed General Fund budget for 2021/22.	Open	Charlotte Spendley, Director of Corporate Services	Leader of the Council

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			charlotte.spendley@folkestone-hythe.gov.uk	
Update to the General Fund Medium Term Capital Programme and Budget Monitoring 2020/21	This report updates the General Fund Medium Term Capital Programme for the five year period ending 31 March 2026. The report also provides an updated projected outturn for the General Fund Capital Programme profiled for 2020/21, based on expenditure to 31 October 2020. The General Fund Medium Term Capital Programme is required to be submitted to full Council for consideration and approval as part of the budget process.	Open	Lee Walker, Capital and Treasury Senior Specialist lee.walker@folkestone-hythe.gov.uk	Leader of the Council
Draft Housing Revenue Account Revenue and Capital Budget 2021/22	This report sets out the draft Housing Revenue Account Revenue and Capital Budget for 2021/22 and proposes an amendment to weekly rents and service charges for 2021/22.	Open	Charlotte Spendley, Director of Corporate Services charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
Treasury Management Strategy Statement for	The report sets out the proposed strategy for treasury management for	Open	Charlotte Spendley, Director of Corporate	Leader of the Council

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2021/22	<p>2021/22 including Treasury Management Indicators.</p> <p>The report also provides an update on the council's treasury management activities that have taken place during 2020/21 against the agreed strategy for the year.</p>		<p>Services</p> <p>charlotte.spendley@folkestone-hythe.gov.uk</p>	
Romney Marsh Coordinator Post Funding	To seek agreement for the council to contribute up to 50% of the costs towards the Romney Marsh Partnership Coordinator post for three years from April 2021, which is £30,000 per annum and amounts to £90,000 over the three years, with the remaining funding sought through an application to the Magnox Socio-economic Fund.	Open	<p>Katharine Harvey, Chief Economic Development Officer</p> <p>katharine.harvey@folkestone-hythe.gov.uk</p>	Cabinet Member for the District Economy
Carbon Action Plan	This report seeks approval of the Carbon Action Plan. This document has been produced in response to the Climate Emergency resolution passed by full council last year and following a study to establish the Council's carbon footprint. In response to the findings of the study the Carbon Action Plan proposes a range of actions that are	Open	<p>Hazel Sargent, Low Carbon and Sustainability Specialist</p> <p>hazel.sargent@folkestone-hythe.gov.uk</p>	Cabinet Member for the Environment

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	intended to start the Council on the journey to reduce its carbon emissions to zero by 2030.			
Infrastructure Funding Statement	This report seeks approval of the District Council's first Infrastructure Funding Statement (IFS), and identifies the infrastructure needs, the total cost of this infrastructure, anticipated funding from developer contributions, and the choices the authority has made about how these contributions will be used.	Open	James Hammond, Strategic Policy Officer james.hammond@folkestone-hythe.gov.uk	Cabinet Member for the District Economy
Otterpool Park - Business Plan	This report sets of for approval the five year business plan of Otterpool Park Limited Liability Partnership, the LLP is the Council's delivery vehicle for the Otterpool Park Garden Town. The Business Plan, drawn up by the board of the LLP, sets out the intended activities over the five year period and requests the release of monies necessary to achieve the objectives in the plan. It also sets out the details of a proposed strategic land agreement and suggests certain amendments to the Members' Agreement.	Fully exempt	Ewan Green, Director of Place ewan.green@folkestone-hythe.gov.uk	Councillor David Monk, Leader of the Council david.monk@folkestone-hythe.gov.uk

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Potential disposal of land on Cheriton Road, Folkestone, and relocation of Indoor Bowls Club	The report details offers made for the Cheriton Rd Indoor Bowls Club site and the potential relocation of the bowls club.	Fully exempt	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Private Sector Housing Enforcement and Civil Penalty Policy	The Council currently has a generic enforcement policy which sets out the basic objectives and principles for each enforcement team. Since the Housing and Planning Act 2016 came into force, there have been many additions to the powers and duties of the Private Sector Housing Team, for which a more detailed policy is required.	Open	Kerry Petts, Private Sector Housing Team Leader	Cabinet Member for Housing, Transport and special projects
February				
Corporate Plan and proposed recovery plan	This report summarises the work undertaken on the Councils long term strategic Corporate Plan as well as on the proposed Recovery Plan. The documents have been combined into a vision for the district of 'Creating tomorrow together'. The Plan has recently undergone public consultation and this draft for adoption considers matters raised through that process.	Open	Ewan Green, Director of Place, Charlotte Spendley, Director of Corporate Services ewan.green@folkestone-hythe.gov.uk, charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council

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General Fund Budget and Council Tax 2021/22	This report sets out the final General Fund budget and council tax requirement for 2020/21, including that part of the local tax covering district and parish services.	Open	Charlotte Spendley, Director of Corporate Services charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
HRA Revenue and Capital Budget 21/22	This report sets out the HRA Revenue and Capital budget for 2021/22 and proposes an increase in weekly rents and an increase in service charges for 2021/22.	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Capital Strategy 2021/22	This report sets out the council's proposed strategy in relation to capital expenditure, financing and treasury management in 2020/21 to be approved by full Council. The report also sets out the Prudential Indicators for capital expenditure to be approved by full Council.	Open	Lee Walker, Capital and Treasury Senior Specialist lee.walker@folkestone-hythe.gov.uk	Leader of the Council
Investment Strategy 2021/22	This report sets out the council's proposed strategy for its service and commercial investments in 2021/22 to	Open	Lee Walker, Capital and Treasury Senior Specialist	Leader of the Council

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	be approved by full Council.		lee.walker@folkestone-hythe.gov.uk	
Diversity and Equalities	Following a Full Council resolution at its meeting on 21 October 2020, this paper considers how the council progresses its commitment to tackling discrimination and building community cohesion.	Open	Jyotsna Leney, Community Services Manager jyotsna.leney@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities
March				
Date to be confirmed				
FHDC lamp post review - Upgrade to LED	Following review of all lamp post stock across district, this report details the next steps for LED upgrade and potential adoption by KCC.	Open	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Ross Depot Transfer Station Proposals	The report will set out the Heads of Terms proposed by KCC for the potential re-development of the	Fully exempt	Andrew Rush, Regulatory Services & Corporate Contracts	Cabinet Member for Property Management and Grounds Maintenance

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	existing waste transfer station at Ross Depot.		Lead Specialist andrew.rush@folkestone-hythe.gov.uk	
Update to HRA Business Plan	This report provides an update to the HRA new build and acquisition programme for the period 2020 – 2050.	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council

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